Instruction to join / re-register online as a new / old member

1. Go to www.asianpa.org

2. On the upper right corner of main page of the APA website, click on Login

3. This brings you to “Online registration” page.

4. First-time Users: If you have never logged in before; Click on “Join APA membership”

5. It will lead you to the page for “Registration” to apply for a membership.

Returning Users: Log in to your account. Fill in email Address and Password
If you have forgotten your Username and password, follow the “Forgot Username and/or forgot Password” button. Please check your spam folder for email response.
6. After click “Next”, the confirmation box will pop up. Click **OK**.

7. After the page “Data is saved” pop up, it will lead you to the page “My area of specialization”

8. Fill out the check boxes.

9. Click “Next” to continue.

Click “Next” to continue!

Check each item off the list
10. It will lead you to the page “APA membership”

11. Click “I Agree”, and then click “Next”

12. Then showing the “I agree with profit of payment”, Click OK

13. Next, it will lead you to the page “Payment” process

14. Click dropdown list of payment, and select the period and price of membership, and then click “Subscribe” button.

** “Pay later” if your status is student.**
15. It will lead you to the page showing below.

16. Click “Review and Continue” button, until finish the process, you will receive a notification from PayPal.

17. As soon as the online registration is finished, check your email you will be received the message “Registration is successful” from membership@asianpa.org

If you find any problem, please contact membership@asianpa.org or secretariat@asianpa.org
How to Pay by Bank Transfer

Please follow these 4 simple steps below:

**Step 1**
Please keep the following payment information

<table>
<thead>
<tr>
<th>Account name:</th>
<th>APA-IPSR</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bank name:</td>
<td>Siam Commercial Bank Public company Limited, Mahidol University branch</td>
</tr>
<tr>
<td>Bank address</td>
<td>999 Salaya, Puttamonthon, Nakorn Pathom 73170, Thailand</td>
</tr>
<tr>
<td>Account number:</td>
<td>333-237678-5</td>
</tr>
<tr>
<td>Swift code:</td>
<td>SICOTHBK</td>
</tr>
</tbody>
</table>

**Make the payment**
Go to any bank and transfer the money to the designated account above, the money will arrive in APA-IPSR's account in 2-3 business days.

**Step 2**
Log into your account until go to this page. Find and select the "Click to upload".

**Step 3**
It will lead you to upload transferred evidence page.

**Step 4**
Find your order which is already paid by SCB Bank Transfer and then click "Submit"