

## **Asian Population Association Council Meeting**

11 July, 2018

At New Lehu Hotel, Shanghai University, Shanghai, China

### Minutes of the Meeting

The meeting of the APA Council was held at 09.00 a.m. on July 11<sup>th</sup>, 2018 at New Lehu Hotel, Shanghai University, China.

Present:

Doo-Sub Kim, President  
Baochang Gu, Vice President  
Terence Hull, Immediate Past President  
Paul Yip, Secretary General  
Bhassorn Limanonda, Treasurer  
Sureeporn Punpuing, Council Member  
KG Santhya, Council Member  
Wendy Hartanto, Council Member  
Rossarin Gray, Executive Secretary

Secretariat Team member in attendance:  
Saowapak Suksinchai and Sarayut Sakultantimetha

1. Doo-Sub Kim welcomed members.
2. Rossarin Gray reported on membership and subscription records. Membership at the end of 2017, there was 1853 members (256 student members and 1597 regular members). 48% of members is male, 31% is female and 21% is unidentifiable. There were only 92 active members in 2017. India has the highest number of members at 623 members, followed by China, 138 members and Iran, 102 members. APA web-site is being accessed on average 4500 times per day, with highest traffic between April to June.
3. Paul Yip and Terence Hull suggested that we should collect membership fee from all who attends the conference. Sarayut advised that those who have registered for 'APA member – those who have paid 2018 membership', but in fact not yet made the payment, their name have been listed out and sent to the NOC. These group of attendants will be directed to APA counter before issuing the badge.
4. Baochang Gu suggested to have reminder for membership payment regularly. Sarayut advised that we send out 4 reminders per year. Members can also log in to their account to check their membership status.
5. Bhassorn Limanonda explained about income for 2018. There were 332 membership payments made (including those paid through registration fee). We received almost \$10,000 from institution fee and also received funding support from UNFPA of \$30,000.00. Expenses in 2018 is higher than 2017. Bhassorn also advised that a new conference account was opened especially to handle all income gain from this conference for transparency and ease of management.
6. On GA financial report, Bhassorn explained that the surge in income is due to financial support received from UNFPA. In 2016, the high expenses mainly from paying salary for APA coordinator. In 2017 and 2018, APA only paid for part-time coordinator position.

7. Doo-Sub Kim explained further that UNFPA sent APA USD \$30,000 and sent USD \$10,000 directly to the NOC. Doo-Sub estimated that we would need USD \$65,000 in order to run the Association for the next 3 years. Doo-Sub emphasized that membership fee must be collected from all participants and the funding support from UNFPA should also be spent for the conference.
8. Doo-Sub will seek for continuous support from UNFPA in the meeting this afternoon with UNFPA. Doo-Sub also invited Bhassorn and Rossarin to join the meeting in order to provide reports if required.
9. Terence Hull suggested to encourage donation through website and should improve the system for donation for the next council members.
10. Bhassorn thanks all donators for their support.
11. Doo-Sub advised that there will be 4 major topics which are to be reported at the APA general Assembly. Paul Yip is to report overall activities and membership status. KG Santhya will report on Scientific Group activities, Bhassorn will report on financial and Pramote Prasartkul will report on the nomination committee.
12. Baochang Gu suggested that APA should involve in more activities with other institutes.
13. Doo-Sub reported that in total there were 90 scholarship recipients; being 38 full scholarship recipients and 52 partial scholarship recipients. There were 497 applications and majority of them were from developing countries. Even though many good quality papers are from EU/US, but the grant is focused more for papers from Asia. Flat rate is granted to all, instead of providing the rate as applicants requested for.
14. Sarayut advised that registration fee will be reimbursed to council members who have paid the fee in full as all council members are being fully supported to attend the conference. Santhya is willing to donate her registration fee paid to APA and will not seek for reimbursement of the amount of \$400.00
15. KG Santhya reported that SG is quite active. There were number of workshops organised. SG 2 planned to publish 4 papers. The workshops are face-to-face workshop and the difficulty of raising support is a major issue for all workshops. Paul recommended that those who attended workshops should also be a financially active member. Doo-Sub agreed with the suggestion.
16. Doo-Sub reported on the nomination committee. Nomination Committee Chair is Pramote Prasartkul, and 4 other nomination committee members. The process began from 21 February until 25 May 2018. The name of candidates will not be announced until APA General Assembly on July 14. Some candidates are from the same institute or the same country and they may have joint appointment from multiple universities.
17. All agreed that the election period is to be from October 20 to November 30, 2018. The duration is 6 weeks. It is agreed that eligible voters are those who have paid their membership fee by 30 September 2018.
18. Sureeporn Punpuing advised that there must be a third party to approve the final vote before official announcement. Doo-Sub will check on the constitution whether third party approval is required before official announcement by the president of APA.

19. Sureeporn reported on the Scientific Programme. There are 10 themes. Each theme has convener who find reviewers and categories papers into sub-themes. From 48 countries, 1,828 abstracts were received. We accepted 610 oral presentations, 602 poster presentations and grouped into 81 sessions. Doo-Sub thanked conveners, Scientific Committee and all who involved in the producing the programme.
20. Doo-Sub thanked Leiwen Jiang and his team in making the conference possible.
21. Leiwen Jiang reported that the major issue setting up the conference was to gain government approval as the government requested for a smaller scale of conference. With great assistance from the university and Baochang Gu, the government approval was granted today.
22. In order to gain an approval from the government, the NOC had to separate the conference into 3 sections. Hence, we have 3 programme books; special workshop, programme book 1 and programme book 2. The original plan had to be amended in order to gain government approval. Leiwen apologised for the inconvenience to the Scientific Committee and APA.
23. Doo-Sub suggested to have all author's names for each abstract on the programme. Sureeporn advised that online programme has details of all authors.
24. Terence suggested to update the online programme to reflect on any absentees. The chair should provide report immediately after each session so that the programme can be updated.
25. Leiwen reported that the NOC also set up Skype call presentation and will also print out poster for those who cannot attend but agreed to present their works. Leiwen and Sureeporn agreed to have the online programme updated and will publish only abstracts of those who presented at the conference.

Minutes Taken by Sarayut Sakultantimetha